

Vacancy Advert

Job Title:	Trust HR Manager
Closing Date:	12 th July at 3pm
Interview:	Friday 19 th July 2024
Start Date:	asap
Salary:	£40,000 - £50,000 FTE (Dependant on skills, experience and qualifications).
Hours:	Full Time (52 wks) – 37.5 hours per week
Location:	Primarily, the Special Partnership Trust Office, Pencalenick, School, Truro (although the successful candidate must be able to travel as they will be required to frequently work in other schools/locations within the Trust or that the Trust support.
Contract type:	Permanent

The Special Partnership Trust HR Manager

The Special Partnership Trust is a Specialist SEND Provider that is continuing to grow and develop provision across the South West. The Special Partnership Trust is looking to strengthen the shared services team by recruiting a suitably qualified and experienced HR manager to support and add capacity to the Trust.

We are looking to recruit a highly skilled and professional HR Manager who has passion for HR and would relish the chance to work in a thriving and successful Trust.

We are looking for someone who wants to take part in exploring, shaping and delivering an innovative service. Someone who is excited, curious and motivated to find solutions and make a difference. The role will involve travelling to work with school leaders, to develop and co-ordinate the Trust recruitment and HR practices, working closely with our external partners and the Trust Executive Leadership Team, to ensure that all aspects of HR and recruitment are consistent and compliant.

A key aspect of the role will be to develop a consistent, compliant and positive recruitment, retention and reward strategy which is embedded across the Trust in all schools and settings.

This is an exciting time to join our Trust, as we have plans for growth. We are therefore looking for a forward thinking, dynamic, flexible and ambitious individual who is seeking a career working across Cornwall, Devon, Torbay and the SW.

The job description and person specification is attached, the role is available immediately however, a suitable start date ideally as early as possible, will need to be confirmed.

We are committed to safeguarding children and the successful applicant will be required to undertake an enhanced Disclosure and Barring Service (DBS) check.

Please visit the Special Partnership Trust website www.specialpartnership.org for further information on our Trust. For any further information regarding the role, please contact, Emma Gilbert, Director of Resources : egilbert@specialpartnership.org